

## Updated process for sending Affiliations to NCAS Treasurer. Updated 30 June 2020

Original Document 22 October 2017, Updated 19 July 2018

**Preferred Process:** Most clubs send their affiliation and re-affiliation papers and fees payment to their County Treasurer/Secretary or Membership Secretary, who then passes these on to the NCAS Treasurer in a bulk data and cheque transfer.

### **Optional Process, where Clubs choose to send Regional Affiliations direct to NCAS:**

A number of clubs opt to send their affiliation papers and fees direct to the NCAS Treasurer. This is acceptable, although may double the postage and printing costs.

A few clubs have opted to send to NCAS a copy of the Archery GB/Sport80 invoice. This is perfectly acceptable, **but is NOT required**, especially if the club has large membership numbers this can run into many pages and increased un-necessary printing and postage costs. **NCAS does not need the names of club members**, it has access to the regional portion of the AGB Database for this information, should it ever be required.

To prevent the need for a copy of the AGB/Sport80 Invoice, an “**NCAS Affiliation Pro-forma 2020/21**” is available for use, copy attached. This should only be used by clubs choosing to send their Regional Affiliations direct to NCAS rather than via their County.

To try to keep postage and printing costs to a minimum, clubs who still wish to send the details of their affiliating/re-affiliating members, direct to the NCAS Treasurer, rather than the County, may do so by post or e-mail, and if possible making use of Bank Transfer for the payment. If so, please use the new “NCAS Affiliation Pro Forma” or put the similar details within the e-mail itself. If you wish to use bank transfer arrangements, please contact the NCAS Treasurer for bank details.

Cheques are still the main payment method in use by clubs and it is expected that this will continue. Please make cheques payable to “Northern Counties Archery Society”.

### **NCAS Affiliation Fees from 1 October 2020 until 30 September 2021**

It was proposed to the N.C.A.S A.G.M. due to be held on 21<sup>st</sup> March 2020 (subsequently cancelled due to Covid-19), that there would be no changes to any of the N.C.A.S. Affiliation Fees for the 2020/21 year.

These are therefore-

Senior Archer (25+)	£2.00 per person
Senior Archer (18to 24)	£2.00 per person
Junior Archer (under 18)	£0.20 per person
Archers with Disabilities (Junior & Senior)	£0.20 per person
Juniors in School Club & Scout Group	£5.00 Club Block Fee (NOTE 1)
University Clubs	£20.00 Club Block Fee

NOTE 1 – For these young archers in “Juniors in School Club or Scout Group” situations, the Club may find it cheaper to affiliate as individual juniors and pay the 20 pence individual fee, particularly if membership of the group is less than 25.

**NCAS Affiliation Pro-forma 2020/21**

fees with effect from 1st October 2020

This form (or similar providing the same details) is to be used to accompany the NCAS Affiliation Fee payment, by Clubs choosing to send their Regional Affiliation Fees direct to NCAS rather than via their County, and should be sent to the Regional Treasurer at the same time as sending the relevant affiliation forms to Archery GB. E-mail copy is acceptable, as is payment via Bank Transfer (please contact Regional Treasurer for Bank details).

<b>Club Name:</b>		<b>Date:</b>	
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Membership Category	NCAS		Sub-Total
	Number	Rate	
Seniors (25+)		£2.00	
Seniors (18-24)		£2.00	
Archer with Disabilities Senior or Junior		£0.20	
Juniors under 18		£0.20	
<b>Total Fees</b>			

Please name below any members who directly affiliate to Archery GB, but pay Region fees through your club.

Direct Member Name	Membership Category	Region Fee
	(eg Sen, Sen(18-24), Jun etc)	
<b>Total Fees Direct Members</b>		

<b>Total Fees Payment being made to NCAS.</b>	
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<b>Club Secretary/Treasurer's Contact Details:</b>
Name:
Address:
Tel No:
E-mail:

Please send completed form to-

NCAS Treasurer, Dave Phillips, Treetops, Back Lane, North Duffield, Selby, North Yorkshire, YO8 5RJ.

Tel: 01757 288821. e-mail: dgwphillips@gmail.com