



Chairman of Judges

CoJ – Or the Big Cheese!!

Consider the role as hard earned, and easy to lose – you will always be remembered for doing a poor job, and the good job's get forgotten

Before the event

- Contact with organiser and agree on the team
- Make contact with the team early so they have the relevant information
- Determine if there are any rule changes you need to let them know about
- Ask early if any will need J5's – it helps to sort out in advance if you need to give someone experience of making announcements for example

At the Shoot

- Start of day – make sure you arrive at the designated time!
- Always best to organise duties in advance, and let the judges know in advance
- Have your Judge plan available to all
- Contact with organiser, and field crew leader
- Check comments to be made at assembly, especially if using another judge to do this for training

At the shoot

- Keep your judges happy – help them, and stand in for them if necessary
- Keep track of time, and if working with a DOS ensure both of you are consistent in approach on timing and breaks
- Ensure all Judges know the process to be used on the day for make up arrows

At the Shoot

- If a Head to Head, ensure you:
 - a) Understand the process
 - b) Check the target map and process map
 - c) Ensure all your judges are kept up to date
 - d) No harm in checking each pass to ensure you have archers in the right place – can save a lot of time later!

Dealing with difficulties

- If an archer questions a Judge decision, think carefully before reacting
- If it's an arrow value call – there is no second chance, and the call must stand
- If you need to talk to the Judge about how they handled it, do this discretely, and away from the archers – coach and train, not criticise

Dealing with difficulties

- Be prepared to make unpopular decisions – some will like it, some will not!
- Consider the archers welfare – if it is really bad weather, consider if a break can be had for a while – always try to see if a shoot can be finished – the archers have come a long way and often want to complete their round

After the shoot

- Thank the team
- Ensure any paperwork for record status has been completed
- Complete any J5's – talk to the candidates, and discuss your points with them - be constructive if dealing with something that was not carried out correctly
- Make sure Judges have received expenses, or at least had the opportunity to claim